

CROSS-DISCIPLINARY  
**INNOVATION IN SURGERY**

*Sharing Technologies for Transformative Surgical Care*

**44th BIENNIAL WORLD CONGRESS OF ICS**  
Singapore

**Call for Abstract**  
**1 Oct 2024**

*Closing Date: 31 May 2025*

**EXTENDED**

**Register at:**



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# Abstract Presentation Guidelines

- ◎ All abstracts will be presented as E-posters, with selected submissions having the opportunity for podium presentation at the ICS Congress 2025.
- ◎ Video abstracts will also be uploaded onto the event website.
- ◎ Please see the below guidelines for submitting accepted abstracts.
- ◎ Please submit all E-posters and Videos to the Abstract Submission Portal by 31st May 2025.

## 1. E-Poster Guidelines

- **Language:** All E-Posters should be prepared in English
- **Font size:** ≥16
- **Maximum poster size:**
  - **E-Poster size in pixel:** 1080 width x 1536 height – portrait orientation
  - **E-Poster size in cm:** 38.1 width x 54.2 height – portrait orientation
- **File Name format:** <Abstract ID>\_<Author Name>
  - Please ensure to follow the file name format. Example: C-10213\_PeterJones
- **File format:** PDF
- Please note that the orientation format of your poster should be portrait.
- Posters should display the abstract title, authors (underline the presenting author's name), institutions and affiliations.
- Suggested sections of the poster include Objectives, Methods, Results and Conclusion.
- **Funding:** If funding has been obtained, indicate the source on the "Source of Funding" page. If there is no funding, indicate it as "None".
- **Conflict of Interest and Disclosure Statement:** All authors must disclose any conflicts of interest. Please ensure that you are aware of the disclosures of all the abstract's authors before starting your abstract submission process.
- **Category List:** Authors must select a single category for the E-poster from the list provided.



## 2. Video Guidelines

- Each video must be accompanied by a Word file that contains the following:
  - Full video title
  - The exact running time of the video
  - All contributing authors
  - All authors' affiliations and email addresses
  - An abstract of up to 250 words which may include: Introduction, Materials and Methods, Results, and Conclusions
- Videos must be not more than 7 minutes in length.
- **All videos must be accompanied by an English voiceover.**
- Text and audio in the video must be in English.
- Videos must be clear, in focus, and without excessive camera movement. Videos in High-Definition (HD) are strongly recommended.
- No patient-identifiable information is allowed within the video.
- PowerPoint slides may be included within the video if required.
- Videos should CLEARLY display the abstract ID, title, authors (presenting author's name should be underlined), institutions and affiliations.
- **Suggested fonts:** Arial or Times New Roman.
- Use the screen aspect ratio of 16:9 (widescreen).
- **ONLY these Video Formats will be accepted:** WMV, AVI or MP4.
- **File Name format:** <Abstract ID>\_<Author Name>
  - **Please ensure to follow the file name format. Example:** V-10213\_PeterJones
- **Music:** If music is utilised in the video, please provide the source of the music and whether it is copyrighted material. Copyrighted music cannot be used without permission from the copyright owners.
- **References:** If applicable, references should be provided.
- **Funding:** If funding has been obtained, indicate the source on the "Source of Funding" page. If there is no funding, indicate it as "None".
- **Conflict of Interest and Disclosure Statement:** All authors must disclose any conflicts of interest. Please ensure that you are aware of the disclosures of all the abstract's authors before starting your abstract submission process.
- **Category List:** Authors must select a single category for the Video from the list provided.

### **3. Conflict of Interest**

It is the intent of the International College of Surgeons Singapore (ICS) to provide high-quality sessions focused on educational content that is free from commercial influence or bias. Therefore, please ensure there is no material within your presentation which could be seen as marketing a commercial product or programme. The content of the poster must reflect the content of the abstract submitted.